

Hostel Rules & Regulations (Kampar Residences Tenants)

1. Only tenants who are assigned to their respective room are allowed to stay in that room.
2. No visitors are allowed to stay overnight in the hostel premises.
3. No pets are allowed in the hostel premises.
4. No nails, pins or screws can be hammered in the hostel premises.
5. Tenants are not permitted to move any furniture in/out of the rooms/property without the prior consent of the management.
6. Tenants are required to use the hostel fitting and furniture provided with care. Any costs due to damage, loss or theft thereof are to be borne by the tenants.
7. Upon termination of stay, tenants are required to return the room keys and property keys to the management staff. Tenants are to ensure that their rooms & property are clean and in order. Any damage or loss must be reported to the management.
8. Tenants are **not allowed** to duplicate or transfer room and property keys without the approval of the management.
9. Tenants should ensure that their room and property are kept clean and tidy at all times.
10. Tenants are advised to keep their valuables, rooms and property locked at all times.
11. Tenants are to be responsible for their own belongings and valuables. The management is not responsible for any loss, damage or theft thereof, however caused.
12. Any loss or damage must be reported to the management immediately.
13. No cooking is allowed in the properties.
14. All bathrooms and toilets must be kept clean and hygienic.
15. All lights and fans must be switched off when unused.
16. All taps must be closed when unused.
17. Tenants should respect the peace and tranquility of the neighborhood for other tenants within the hostel premises by keeping any noise and sounds to a minimum volume.
18. **Consumption of alcohol, gambling activities and smoking are strictly prohibited in the hostel premises.**
19. All litter must be thrown into dustbins.
20. Tenants must not throw any items that would lead to blockage of flow of water in the toilet bowls, bathroom floor trap, car porch roof, etc. Tenants will have to pay for the cost of the repairs caused from such activities.
21. In the event that damages occur or if maintenance work has to be done in the rooms, tenants should inform the management on such damages and/or maintenance work. **Tenants are not allowed to repair the work themselves.**
22. Tenants who wish to transfer to another room will have to notify the management and provide a **valid reason**. Transfer approval is subject to the decision by the management. An RM 50 administration fee will be charged for the room transfer.
23. No vehicles are allowed to park on the roads and curbs in the hostel premises. All vehicles must park at designated parking lots only.
24. All visitors must register at the guard house before entering the hostel premises.
25. Tenants should not use any utensils to crack the ice in the refrigerators provided.
26. Tenants are required to present their ID card when requested by staff members of the management.
27. For safety, tenants are not allowed to use candles or other inflammable products in the hostel premises.
28. Tenants must not throw sanitary pads into the toilet bowls; otherwise they have to pay for the cost of repairs.
29. Female tenants must dispose of their sanitary waste materials in the dustbins provided.
30. Tenants are expected to dress appropriately in the hostel premises.

31. Speeding in the hostel premises is strictly prohibited.
32. The management reserves the right to amend the existing rules and regulations, and add new rules from time to time. Such amendments and/or additions will be displayed in the notice boards placed at the management office accordingly.